

## SustainaWOOL™ Integrity Scheme Grower Checklist

This is a 'self-assessment' document which should be completed only after reading the **SustainaWOOL™** Integrity Scheme Manual and Audit Checklist, issued separately. Wool growers who fulfil the requirements detailed in the Manual and Audit Checklist and who have paid the membership fee will receive **SustainaWOOL™** Integrity Scheme accreditation.

By completing this declaration, you acknowledge that you are authorised to complete the form, and accept that you may be subject to random desktop and/or on-farm audits for the Checklist items listed below.

<b>Full name of Owner/Operator</b>		<b>Date Checklist Completed</b>	
<b>Property Trading Name</b>		<b>Existing SW No. (if known)</b>	
<b>Property Address (the "property")</b>		<b>Phone</b>	
<b>Postal Address (if different address)</b>		<b>Mobile</b>	
<b>Email Address</b>		<b>Fax</b>	
<b>Farm Brands (list all used)</b>		<b>Bales Produced annually (approx.)</b>	
<b>Brokers (list all used)</b>		<b>8-digit Property Identification Code</b>	

### Grower Checklist (please tick the appropriate box)

Please return **completed and signed** Grower Checklist to: **Email:** [sustainawool@awex.com.au](mailto:sustainawool@awex.com.au) **Fax:** (02) 8088 7944  
**Post:** SustainaWOOL, PO Box 651, North Ryde NSW 1670

GENERAL INTRODUCTION	YES	NO	DECLARANT COMMENTS
Have you received a copy of the <b>SustainaWOOL™</b> Integrity Scheme Manual and the Audit Checklist?			
Have you read the <b>SustainaWOOL™</b> Integrity Scheme Manual and the Audit Checklist and understand the Scheme's requirements for accreditation?			

WT = Working Towards This Outcome

1. ANIMAL WELFARE / ANIMAL HEALTH	YES	NO	WT	DECLARANT COMMENTS
1.1 Has the owner and/or the manager of the property ever been successfully prosecuted under the Animal Welfare Act applicable to your State or Territory (see Page 8, Section A, Item 1)? If <b>YES</b> , give details.				
1.2 Sheep are regularly monitored for injury, health, predators and general well-being.				
1.3 Corrective action is taken when sheep require treatment for, or relief from, pain and suffering. (see Page 8, Section B for examples of Corrective Actions).				
1.4 On farm slaughter of sheep (for either domestic use or euthanasia of disease/injured animals) is carried out humanely and in such a way as to minimize prolonged pain and/or distress to the animal.				

1. ANIMAL WELFARE /ANIMAL HEALTH	YES	NO	WT	DECLARANT COMMENTS
1.5 On farm slaughter is carried out by persons who have adequate instruction and display the skill to perform the operation correctly and humanely (see Page 8, Section A, Item 1).				
1.6 Only Registered Animal Health* products are used (see Page 8, Section B).				
1.7 Records are kept of all Animal Health treatments (and are available on request).				
1.8 Correct doses of treatments have been administered as per written procedures and/or as directed by product manufacturer.				
1.9 Sheep are provided with adequate shelter such as trees and/or structures to mitigate mortality rates during extreme weather events.				
1.10 All reasonable preparation has been undertaken to protect from or minimise the effects of fire or flood on the property and its livestock.				
1.11 Adequate food and water is available for all sheep on the property to maintain good health.				
1.12 Sheep dogs are muzzled where necessary.				
1.13 Where sheep are to be held for long periods (i.e. shearing, transport or slaughter), deprivation from food or water is no longer than 24 hours.				
1.14 All sheep on the property are free to display all natural behaviours.				
1.15 Does all your wool clip come from sheep bred on the property (not including rams bred elsewhere)? If <b>NO</b> , please provide details of sheep not bred on the property.				
1.16 Is Mulesing* carried out on the property (see Page 8, Section B)?				
1.17 If <b>NO</b> , when did Mulesing cease? <b>FIRST YEAR of NO MULESING:</b>				<b>NEVER MULESED</b> (tick here)
1.18 If <b>YES</b> , is a registered Pain Relief* product administered during the mulesing process (see Page 8, Section B)?				Name of Pain Relief product administered <b>Pre-Procedure:</b>  Name of Pain Relief product administered <b>Post-Procedure:</b>
1.19 If Pain Relief is applied at mulesing, when was it first used? <b>YEAR:</b>				<b>MONTH</b> (if known)
1.20 If Pain Relief is used at mulesing, is 'proof of purchase' of the registered Pain Relief product available on request?				
1.21 Tail docking is carried out using rubber ring or hot (cauterising) knife methods only. Personnel performing this task must have adequate training and display proficient skill.				If <b>YES</b> tick one: Hot (cauterising) knife: Rubber rings:
1.22 Castration is carried out using rubber ring method only. Personnel performing this task must have adequate training and display proficient skill.				

2. TRACEABILITY	YES	NO	WT	DECLARANT COMMENTS
2.1 All sheep on the property are identified with a secure form of identification.				
2.2 Mobs are routinely monitored and their location on the property known at all times.				
2.3 The property participates in the MLA National Livestock Identification System (NLIS) (see Page 8, Section B).				
2.4 Property is registered with a Property Identification Code (PIC).				
2.5 The property uses the MLA Livestock Production Assurance National Vendor Declaration System (LPA NVD) (see Page 8, Section B).				
2.6 Property is compliant with all Animal Health treatment withholding periods.				
2.7 All fodder and supplements brought onto the farm are documented.				
2.8 The National Wool Declaration (NWD) is completed for all mobs/wool from the property offered for sale.				
2.9 A Wool Book (or similar) is kept as a record of all bales for every shearing.				
2.10 Bales are branded/marked so as to allow ready identification of correct ownership and content integrity.				
2.11 A registered wool classer's stencil is applied to all bales (including oddments), as per the COP.				
3. ENVIRONMENTAL CARE / CHEMICAL HANDLING & STORAGE	YES	NO	WT	DECLARANT COMMENTS
3.1 Has the owner and/or the manager of the property ever been successfully prosecuted under the Environmental Planning & Assessment Act applicable to your State or Territory (see Page 8, Section A, Item 2)? If <b>YES</b> , give detail.				
3.2 A Farm Chemical Users course has been completed by at least one person on this farm within the past five years and course completion records are available (see Page 8, Section A, Item 3a).				
3.3 An inventory of chemicals is kept and is available (see Page 8, Section A, Item 3b).				
3.4 All chemicals used for pasture and livestock treatments are safely and securely stored (lockable) and handled as per label instructions (see Page 8, Section A, Item 3).				
3.5 All stock are excluded from the immediate areas around any rubbish facilities or disused dips on the property (if these do not exist on the property, also answer <b>YES</b> ). If <b>NO</b> or working towards please give details.				
3.6 Reasonable care has been taken to avoid, remedy or mitigate any adverse effects on the environment.				

3. ENVIRONMENTAL CARE / CHEMICAL HANDLING & STORAGE	YES	NO	WT	DECLARANT COMMENTS
3.7 Hazardous substances are disposed of as required by law (e.g. Drum master recycling program).				
3.8 Total grazing pressure is managed on the property to support sustainable land use (e.g. vermin, pest and weed management, stock numbers managed in drought conditions etc.).				
3.9 Regular soil tests are taken on property to monitor soil fertility and/or potential contamination.				
3.10 This property is part of a local/state/national environmental group or similar (e.g. Landcare™), or it has certified management systems in place for environmental management (e.g. ISO14000 Series).				
3.11 If <b>YES</b> , list group(s), scheme(s) or certifications.				
3.12 List any other relevant scheme(s)/action(s) of BEST PRACTICE undertaken on the property.				
4. SOCIAL RESPONSIBILITY	YES	NO	WT	DECLARANT COMMENTS
4.1 Has the owner and/or manager of the property been successfully prosecuted under the WH&S/OH&S Act* (or similar) applicable to your State or Territory (see Page 8, Section A, Item 4)? If <b>YES</b> , give details.				
4.2 Owner and/or manager is fully compliant with all National and State *WH&S/OH&S legislation and guidelines for all staff and family members (see Page 8, Section A, Item 4).				
4.3 All staff have received adequate instruction and training for the responsible use of agricultural machinery and animal handling equipment.				
4.4 Owner and/or manager is fully compliant with all National and State Employment legislation (award wages and conditions) in relation to all staff (see Page 8, Section A, Item 4).				
4.5 Has the owner and/or manager of the property been successfully prosecuted under any National or State employment legislation Acts (see Page 8, Section A, Item 4). If <b>YES</b> , give details.				
5. WOOL PREPARATION/SHEARING	YES	NO	WT	DECLARANT COMMENTS
5.1 The clip is prepared according to the *AWEX Code of Practice for the preparation of the Australian Wool clip (see Page 8, Section A, Item 5).				
5.2 A shearing Tally Book (or similar) is used to document relevant information from every shearing.				
5.3 Sheep are crutched and/or dagged before shearing (when necessary) to minimise dag and urine stain in the clip. The crutching history for each mob is recorded in the DMFR section of the NWD.				
5.4 A high level of care is taken to keep all contaminants out of the wool clip at shearing time.				

5. WOOL PREPARATION/SHEARING	YES	NO	WT	DECLARANT COMMENTS
5.5 A registered professional wool classer/owner classer prepares and oversees the wool clip and their stencil is applied to all bales including oddments. If <b>NO</b> , please give details.				
5.6 All wool is packaged in nylon wool packs in good condition that have been authorised for use by AWEX* (i.e. packs that carry an AWEX* bale label sewn on the pack flap).				
5.7 All animal markers and raddles are used in accordance with the manufacturer's instructions and brands are removed from main fleece lines.				
5.8 Shed-hands are briefed before shearing begins by classer/owner/manager on the level of preparation.				
5.9 Shearers have been made well aware, by the contractor, classer, or owner/manager, of their responsibilities under the Animal Welfare Act applicable to the particular State or Territory (see Page 8, Section A, Item 1).				
5.10 Shearers are competent to treat animals for severe cuts.				
5.11 Shearers have their own counting-out pen to allow accountability for the quality of the sheep they shear.				
5.12 Shearing shed and yard facilities are fully maintained to minimise the possibility of accidents and/or injury to operators and stock.				
5.13 Shearing shed environment is safe, healthy, has adequate amenities, lighting and ventilation, and shearing machinery is well maintained.				
5.14 The period of time stock are shedded (without feed and water) prior to shearing is appropriate for the class of stock (e.g. minimise duration of shedding of pregnant ewes).				
5.15 Are there any Shedding Breeds* of sheep run on the property (see Page 8, Section B)? If <b>YES</b> please give details.				
5.16 If <b>YES</b> , have your shedding breed sheep come into contact* with other sheep on the property at any time (see Page 8, Section B)?				
6. HANDLING & TRANSPORT	YES	NO	WT	DECLARANT COMMENTS
6.1 Staff have received adequate instruction and training for the responsible and humane handling of stock. (i.e. mustering & movement of stock; identifying weak, injured or distressed animals; responsible use of working dogs; movement of sheep through yards, sheds and handling equipment).				
6.2 Transport services are provided by organisations or individuals that demonstrate vehicle safety and compliance, and the humane loading, unloading and transport of stock.				
6.3 All efforts have been made to minimize stress and/or chance of injury to the animal during handling and transport.				

## DECLARATION

By signing this declaration, I warrant that I am authorised to complete this declaration and confirm that all details contained in it are true and correct to the best of my knowledge. I also agree to submit to random desktop and/or on-farm audits required under this Scheme by the authorised auditors as chosen by AWEX Ltd for this purpose. You also agree to comply with all membership obligations contained in the SustainaWOOL Rules. The SustainaWOOL Rules include the SustainaWOOL Manual, the SustainaWOOL Terms and Conditions and any other obligations communicated to you by AWEX which purport to form part of the SustainaWOOL Rules.

**Signed Wool Grower/Declarant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Please Print Full Name:** \_\_\_\_\_

**Note:** This completed, signed and dated document will remain in force as the true and correct record from the above mentioned declarant until such times as an updated, signed and dated version is received by AWEX as a replacement document due to changes in the behaviour and/or activities on the property that make the original document no longer true and correct.

*AWEX Ltd adheres to Australian Privacy Principles as set out in the Privacy Amendments (Enhancing Privacy Protection) Act 2012. No information that you supply, other than for auditing purposes, will be offered to a third party without your prior consent.*

## PAYMENT

**Payment due:** Accreditation under the SustainaWOOL™ Integrity Scheme is offered on a rolling 12-month basis, subject to annual re-application and payment of the accreditation fee.

Non-financial members will have their accreditation withdrawn.

**2019/20 membership fee:** \$125.00 GST inclusive, for applications processed within the period 01/07/19 – 30/06/20

Please make Cheque/Money Order payable to: **Australian Wool Exchange Limited.**

If paying by VISA or MasterCard provide details below:

Card Issuer:  VISA  MasterCard

Name on Card: \_\_\_\_\_

Card number:

Expiry date:   /   CVV

Amount to be billed: \$125.00

Cardholder's signature: \_\_\_\_\_ Date: \_\_\_\_\_

If you would prefer to pay by Electronic Fund Transfer, please contact the AWEX Office on (02) 9428 6100

**Forward your completed application to:** Australian Wool Exchange Limited, PO Box 651, North Ryde NSW 1670  
Or email a scanned copy to: [sustainawool@awex.com.au](mailto:sustainawool@awex.com.au)  
Or fax a copy to: (02) 8088 7944



AUDITOR COMMENTS (IF CHECKED BY AN AUTHORISED AUDITOR)	
Negative issues identified	
Corrective actions suggested or undertaken	
Auditor Recommendations as per Audit Checklist (tick outcome below)	
COMPLIANT	
CONDITIONAL COMPLIANCE	
NON-COMPLIANT LEVEL 1	
NON-COMPLIANT LEVEL 2	

Signed Auditor:

Print Full Name

Date

AUDIT OUTCOMES	DEFINITION
<b>Compliant</b>	All items comply – Accreditation maintained.
<b>Conditional Compliance</b>	Issues can be addressed on-the-spot – Accreditation maintained once issues are rectified to auditor's satisfaction.
<b>Non-Compliant Level 1</b>	Issues to be addressed and re-audit is required – Accreditation put on-hold until negative issues rectified.
<b>Non-Compliant Level 2</b>	Issues non-compliant – Deregistration and accreditation removed. Further action may be warranted (including legal).

## A. RELEVANT GOVERNMENT ACTS and CODES OF PRACTICE

### 1. Animal Welfare Acts

#### States and Territories

**NSW** *Prevention of Cruelty to Animals Act 1979 No 200, Animal Research Act 1985 No 123*

**VIC** *Prevention of Cruelty to Animals Act 1986*

**QLD** *Animal Care and Protection Act 2001*

**SA** *Animal Welfare Act 1985, Animal information-for/farmers the Occupational Health and Safety (SA / TAS) Welfare Regulations 2012*

**ACT** *Animal Welfare Act 1992*

**WA** *Animal Welfare Act 2002*

**NT** *Animal Welfare Act (currently under review)*

**TAS** *Animal Welfare Act 1993 (No. 63 of 1993)*

Farmers are expected to comply with the Codes of Practice and Standards and Guidelines.

#### See also:

- AHA Australian Animal Welfare Standards & Guidelines Edition One, Version 1, 2016
- International Specifications for Wool Sheep Welfare 2016

### 2. Environmental Care Acts

#### National

The Commonwealth's *Environment Protection and Biodiversity Conservation Act 1999* for matters of 'national environmental significance'.

Information for Farmers on this Act can be found at <http://www.environment.gov.au/epbc/>

#### States & Territories

**ACT** *Environment Protection Act 1997, the Land (Planning and Environment) Act 1991 and Nature Conservation Act 1980.*

**NSW** *Environmental Planning and Assessment Act 1979 (the Act)*

- NT** *The Environment Assessment Act 1994 and the Territory Parks and Wildlife Conservation Act 1996.*  
**QLD** *Environmental Protection Act 1994 and the Nature Conservation Act 1992.*  
**SA** *Natural Resources Management Act 2004, the Environment Protection Act 1993 and the Water Resources Act 1997.*  
**TAS** *Environmental Management and Pollution Control Act 1994 and the Pollution of Waters by Oil and Noxious Substances Act 1987.*  
**VIC** *Environmental Protection Act 1978 and a Planning and Environment Act 1987.*  
**WA** *Environmental Protection Act 1986 and the Soil and Land Conservation Act 1945.*

### 3a. Farm Chemical Users Course

There is a mandatory requirement for buyers and users of Agricultural Chemical to undergo a registered Chemicals Users Course in the majority of States. This requirement exists under State Government Acts such as the *Occupational Health and Safety Act 2000* (the OHS Act) and the *Occupational Health and Safety Regulation* (OHS Regulation) in NSW and the Occupational Health and Safety Act 2004 and the *Occupational Health and Safety Regulations 2007* in Victoria. Please see legislation applicable to your State or Territory.

### 3b. Chemical Use/Handling/ Labelling Legislation

#### National

The Australian Pesticides and Veterinary Medicine Authority (APVMA) – administration of the following acts:

- Agricultural and Veterinary Chemicals (Administration) Act 1992 (Admin Act)
- Agricultural and Veterinary Chemicals Act 1994 (Agvet Act)
- Agricultural and Veterinary Chemicals Code, which is a schedule to the Agricultural and Veterinary Chemicals Code Act 1994 (Code Act) see also APVMA info for Farmers: <http://apvma.gov.au/node/1163>

### 4. Social Responsibility & WHS

- Work Health & Safety Act 2011 (ACT/NSW/NT/QLD)
- Work Health & Safety Act 2012 (SA/TAS)
- Occupational Health & Safety Act 2004 (VIC)
- Occupational Safety & Health Act 1984 (WA)

#### Employment

- The Fair Work Act 2009
- The Fair Work Regulations 2009

### 5. Wool Preparation

- AWEX Code of Practice (Latest Version)

### 6. Handling & Transport

- AHA Australian Animal Welfare Standards & Guidelines; Land Transport of Livestock. Edition One, Version 1.1 2015

## B. ABBREVIATIONS, DEFINITIONS & NOTES

\***Authorised Auditor** = Auditor(s) chosen by AWEX Ltd for the SustainaWOOL™ Integrity Scheme.

\***AWEX** = The Australian Wool Exchange Ltd.

\***WH&S** = Work, Health & Safety.

\***Mulesing** = The removal of skin from the breach and/or tail of a sheep using mulesing shears. (Source: Animal Health Australia)

\***Shedding Breeds** = Breeds that shed fibre (e.g. Afrikaner, Australian White, Awassi, Damara, Dorper, Karakul, Meatmaster, Persian, Van Rooy, Wiltipoll, Wiltshire Horn).

\***Contact with Shedding Breeds** = Mated to, or run in the same paddock, as shedding sheep/lambs or their crosses.

\***Corrective actions** may include (but are not limited to):

- treatment for internal parasites (e.g. worms)
- treatment for external parasites (e.g. lice) • treatment for infections (e.g. footrot)
- treatment for flystrike
- removal of grass-seeds from the eyes of animals
- treatment of injuries
- humane slaughter of suffering animals

\***Registered Animal Health Products** = Product must be registered in Australia by the Australian Pesticides & Veterinary Medicines Authority (APVMA) Registration means that the product can be supplied or sold, and used safely according to the label directions.

\***Pain relief product** = Registered for use by APVMA for the relief of pain during procedures in sheep.

\***Post-procedure Pain Relief** (e.g. Trisolfen).

\***Pre-procedure Pain Relief** (e.g. Buccalgesic™/Metacam 20™).

\*Meat and Livestock Australia LPA NVD/NLIS for more information visit [www.mla.com.au](http://www.mla.com.au)

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